

## Tech Tip Tuesday—February 7, 2023

### CD/NLA Show and Livery Coach User Meeting

Livery Coach will be exhibiting at the 2023 CD/NLA Show in Las Vegas (Booth 5), and we plan to have a user meeting from 4:15pm to 6pm on Sunday, March 5. More details will be announced as we get closer.

### Why should I verify flights for drop-offs?

If you have the OAG/FlightView integration with Livery Coach, you are used to verifying all your airport pickups so you can confirm the time and make sure the flight exists.

But many of you may not verify drop-offs. After all, since you are just dropping someone off at the airport, rather than meeting a flight, it's certainly not necessary.

That said, verifying flights for drop-offs can prevent certain types of service errors.

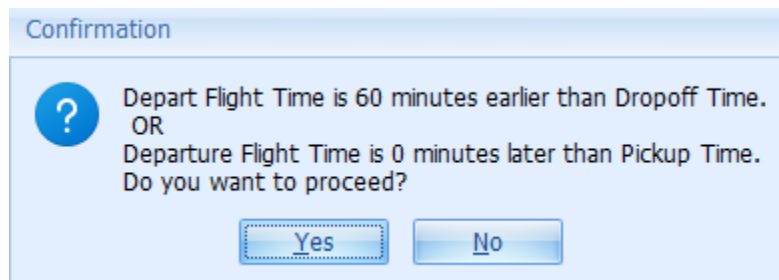
For example, we know of an incident once where a customer called the limo company at 4am looking for his car. Dispatch looked at the board, and said, "sir, we have you in for a 7am pickup."

The customer then replied, "No, my flight is at 7. I need the car now." When management reviewed the phone recording later, what the booker actually said was "I need a pickup for 7." Not "for a 7am flight", which is what he meant, nor "I need a pickup at 4am". But had the agent obtained the flight information and verified it, this service error could have been avoided (even though, strictly speaking, it was the booker's fault.)

When you verify a flight for a drop-off, the system will give you a warning if it sees that the estimated drop-off (based on the trip duration) is too close to the flight time—that is, 30 minutes or less (or more than 6 hours—which could mean there is an AM/PM error.)

For example, suppose you are entering a trip to the airport that typically takes an hour, and the booker requests a pickup at 10am. So far, so good—the trip would be scheduled from 10am to 11am.

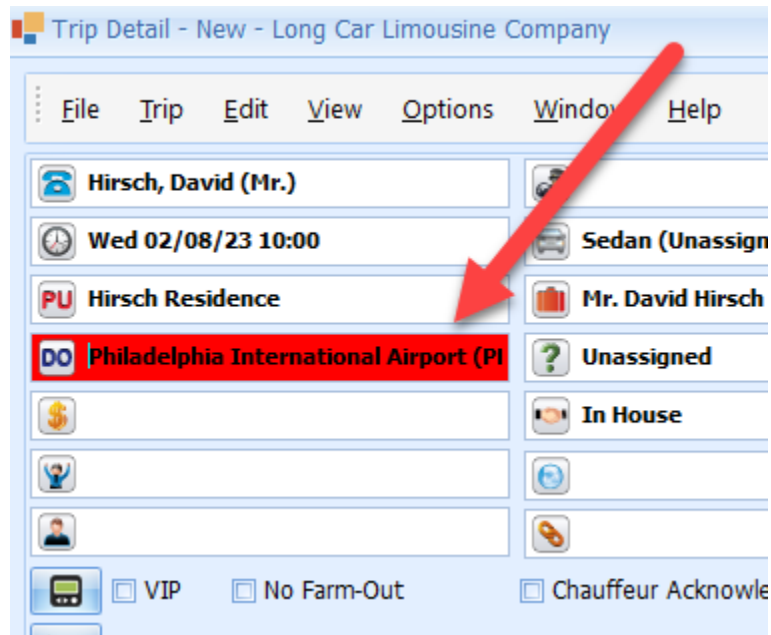
However, when you verify the flight, you might discover that the flight actually leaves at 10:00am (meaning the booker is giving you the flight time, not the real pickup time). The system then warns you with the following message:



This tells you the same thing two different ways (to make sure it's understood)—that the Departing flight (10am) is an hour (60 minutes) before the estimate drop-off time (11am), AND the flight (10am) is 0 minutes (at the same time as) the time of the Pickup.

If you select No (usually recommended), then you have the opportunity to select a different flight—or, you might want to go modify the pickup date/time instead.

If you click on “Yes”, the system will let you proceed—but then the DO field in the trip will turn red to warn you that there could be a problem.



The DO field will also be red if the flight time is more than 6 hours after the estimated drop-time. Of course, red doesn't necessarily mean something is wrong (maybe the customer has meetings all day at the airport and then flies out), but it does mean it's worth taking a second look.